



TOWN OF OLD SAYBROOK  
**Planning Commission**

**PLANNING  
 COMMISSION  
 EXHIBIT #12a**

302 Main Street • Old Saybrook, Connecticut 06475-1741  
 Telephone (860) 395-3131 • FAX (860) 395-3125

**REFERRAL CHECKLIST**

The Planning Commission refers all proposed *Applications for Subdivision/Resubdivision of Land or Lot Line Change* to various agencies and officials according to its statutory, regulatory and administrative obligations and provides the following information as a convenience to expedite the decision-making process. The Land Use Department maintains a copy of this Referral Checklist to document notification of the *Application* or requests for reports. The Applicant, or its Agent, should use this Referral Checklist to track responses, initiate communications, and distribute any revisions to the *Application* made in response to the Commission's direction to comply with such reports.

"The Preserve" Preliminary Open Space Subdivision (934 ac. total) & Open Space (542.2 ac.)  
 Ingham Hill and Bokum Roads (Map 55, 56 & 61 / Lots 6, 3, 15, 17, 18)  
 Residence Conservation C District, Aquifer Protection Area  
 Applicant: River Sound Development LLC Agent: Robert A. Landino, P.

**Adjoining Municipalities**

- Lori A. Baldi, Town Clerk, **Town of Westbrook**
- Frances L. Darcy, Town Clerk, **Town of Essex**
- Irene Carnell, Town Clerk, **Town of Old Lyme**

**Regional & State Agencies**

- Irwin Wilcox, Chairman, **Connecticut River Estuary RPA** 10/25/04
- Frederick Vollono, Chairman, **Connecticut River Gateway Commission**
- Wendy L. Goodfriend, Natural Resource Specialist, **Middlesex County S&WCD**
- Cindy S. Fazendeiro, Source Protection Supervisor, **Connecticut Water Co.**
- Joan Hoelzel, Senior Coastal Planner, **OLISP, Connecticut D.E.P.**
- Kelli McKeon-Blake, **District 11, Connecticut Department of Transportation**
- Kevin Ng, **District 2, Connecticut Department of Transportation**

	<u>Voice</u>	<u>Facsimile</u>
	388-3487	395-1404
	388-3487	395-1404
	346-3282	346-3284
	669-8636	669-9326
	424-3034	424-4054
	823-3229	823-3248
	823-3229	823-3248

**Municipal Agencies**

- Robert J. McIntyre, Chairman, **Planning Commission** ~~10/26/04~~
- Michael A. Pace, Chairman, **Board of Selectmen**
- Robert W. Fish, Chairman, **Conservation Commission** 10/26/04
- Elizabeth B. Swenson, Chairman, **Architectural Review Board**
- Barbara Guenther, Chairman, **Parks & Recreation Commission**
- John Lord, Chairman, **Water Pollution Control Authority**
- Madeleine B. Fish, Chairman, **Zoning Commission** 10/25/04

	<u>Meets</u>	<u>Member</u>
	1 <sup>st</sup> & 3 <sup>rd</sup> M	8
	1 <sup>st</sup> & 3 <sup>rd</sup> Th	3
	3 <sup>rd</sup> T	7
	2 <sup>nd</sup> & 4 <sup>th</sup>	7
	2 <sup>nd</sup> T	7
	2 <sup>nd</sup> & 4 <sup>th</sup> M	7
	1 <sup>st</sup> & 3 <sup>rd</sup> M	8

**Consulting Technical Experts**

	<b><u>Voice</u></b>	<b><u>Facsimile</u></b>
<input checked="" type="checkbox"/> Mark K. Branse, <b>Legal Counsel</b> , Branse & Willis, LLC 10/12/04	659-3735	659-9368
<input checked="" type="checkbox"/> Geoffrey L. Jacobson, P.E., Town Engineer, Nathan L. Jacobson & Assoc., Inc. 10/27/04	526-9591	526-5416
<input checked="" type="checkbox"/> Bruce A. Hillson, P.E., <b>Traffic Engineer</b> , Traffic Engineering Solutions, P.C. 10/26/04	657-3579	659-0625
<input checked="" type="checkbox"/> Alan J. Plattus, AIA, <b>Urban Designer</b>	295-1022	295-1022
<input checked="" type="checkbox"/> Richard Snarski, CPWS, <b>Soil Scientist</b> , New England Environmental Services	295-1022	295-1022
<input checked="" type="checkbox"/> Penelope Sharpe, <b>Biologist</b>	484-0134	

**Municipal Technical Experts**

	<b><u>Voice</u></b>	<b><u>Facsimile</u></b>
<input checked="" type="checkbox"/> Patrolman Michael A. Gardner, <b>Local Traffic Authority</b>	395-3142	395-3145
<input checked="" type="checkbox"/> Christina M. Costa, <b>Land Use Enforcement Officer</b>	395-3131	395-3125
<input checked="" type="checkbox"/> Scott R. Martinson, R.S., <b>Sanitarian</b> 10/4/04	395-2482	395-3125
<input checked="" type="checkbox"/> Donn V. Dobson, <b>Fire Marshal</b>	395-3133	395-3125
<input checked="" type="checkbox"/> Christine Nelson, AICP, <b>Director of Land Use</b>	395-3131	395-3125
<input checked="" type="checkbox"/> Stephen W. Lockett, <b>WPCA Coordinator</b>	395-2482	395-3125
<input type="checkbox"/> Donald Lucas, <b>Building Official</b>	395-3130	395-3125
<input checked="" type="checkbox"/> Lawrence Bonin, <b>Director of Public Works</b>	395-3186	395-3125
<input checked="" type="checkbox"/> Vicki Duffy, <b>Director of Parks &amp; Recreation</b>	395-3152	395-3154
<input checked="" type="checkbox"/> Julie Pendleton, <b>School Business Manager</b>	395-3158	395-3162